NEWBOTTLE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 16 NOVEMBER 2026 AT 7.30PM

PRESENT: Chairman, Councillor Michael Loggin; Councillors Linda Baker, Jordan Bolton, Gary Merrell, Kevin Ridge and Matthew Walsh.

ALSO IN ATTENDANCE: Theresa Goss, Clerk and Responsible Financial Officer and five members of the public.

48/26 Apologies – There were no apologies.

49/26 Declaration of Interests – There were no declarations of interest.

50/26 Minutes - The minutes of the meeting held on 21 September 2026 were taken as read, duly adopted and signed by the Chairman.

There were no matters arising.

Resolved that the minutes of the meeting held on 21 September 2026 be approved and signed by the Chairman.

51/26 Chairman's Announcements – There were no Chairman's Announcements.

52/26 Open Forum – Della Wolfe and John Silver, representing the Memorial Hall Committee, addressed the Parish Council. It was noted that the noticeboard outside the Memorial Hall required repair. A quotation would be sought from Mark Brown and the matter would be considered at the next Parish Council meeting. **Action TG**

It was also reported that tree works at the rear of the Hall were due to be undertaken, with fundraising activities being carried out to support the project.

An update was also provided regarding the closure of the jetty footpath and the wall repairs. The Clerk had not received a response to emails sent to WNC Councillor Rebecca Breese and although the Chairman had spoken with Sam Simons at West Northamptonshire Council, no further update had been received. It was agreed that quotations would be obtained for a traditional reconstruction of the wall. **Action ML and Della Wolfe**

A resident attended the meeting to observe, with a view to possibly being co-opted onto the Parish Council.

A resident addressed the Parish Council in respect of planning application 2026/3485/HH at Wheelwrights, Main Street, Charlton regarding her objections to the over development of the site and loss of light into her own property.

The residents and representatives from the Memorial Hall Committee were thanked for attending the meeting.

53/26 Reports from Unitary Authority Councillors – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

54/26 Village Matters

i) Playing Field and Pavilion – Della Wolfe from the Playing Fields Association attended the meeting and reported that a set of plans had now been produced and the planning application would be submitted by the end of November 2026. There would be two buildings and the car park would be extended.

Fundraising had not been as successful this year, but funds had been raised on bonfire night and a quiz was being held in the coming weeks.

Resolved that the report be noted.

ii) Myers Close Play Area – Councillor Jordan Bolton reported that he was continuing to obtain quotes for new play equipment and was investigating grant funding.

Councillor Bolton also reported that Bruce Charles had tided and cleaned the Myers Close play area and the play equipment and the space looked much better.

Resolved that the report be noted and Bruce Charles be thanked for tidying and cleaning the play area and play equipment in Myers Close. **Action TG**

iii) No Parking Signs – The Parish Council considered a request for 'No Parking' signs in Myers Close, which had been received via the Chairman.

Resolved that a report be submitted to the County Council, via Fix My Street, requesting that the 'No Parking' lining be reinstated in the Myers Close turning circle. **Action TG**

iv) Poor's Allotment Committee – Councillor Linda Baker asked for this item to be deferred to the next meeting.

Resolved that this item be deferred to the next meeting of the Parish Council. **Action TG**

55/26 Parish Council Matters

i) Co-option – The Parish Council considered an application for co-option onto the Parish Council.

Resolved that David Wilkins be co-opted onto the Parish Council. **Action TG**

56/26 Planning

i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority:

2026/3643/FULL
Charlton House Farm, Evenley Road, Hinton In The Hedges
Change of use and conversion of an agricultural barn into two self-contained holiday letting units, together with the associated external works.
No objections

2026/3485/HH
Wheelwrights, Main Street, Charlton
Erection of a single-storey flat roof rear extension, alterations to the front entrance. Installation of a swimming pool & associated external work to the rear garden.
No objections

ii) 2026/3485/HH
Wheelwrights Main Street Charlton
Erection of a single-storey flat roof rear extension, alterations to the front entrance. Installation of a swimming pool & associated external work to the rear garden.

Resolved that the Parish Council will raise concerns with West Northants Council regarding its due diligence process, in respect of the over development of the site and loss of light into the neighbouring property at The Croft. **Action TG**

iii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers: None

iv) West Northants Local Plan – The Parish Council reviewed the West Northants Local Plan.

Resolved that:

1) the Parish Council supports the comments Brackley Town Council has submitted to West Northants Council on the Local Plan; and **Action TG**
2) all Councillors to review the three proposed sites in Charlton and forward comments to the Clerk, for submission to West Northants Council. **Action ALL**

57/26 Finance

i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

Resolved that:

1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 16 November 2026 for the bank accounts at Unity Trust Bank be noted; and
3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 31 October 2026 and the Unity Trust bank statements for October 2026.

ii) Budget Monitoring 2026/2027 – The Parish Council considered the budget monitoring report for 2026/2027.

Resolved that the report be noted.

iii) Budget & Precept 2027/2028 – The Parish Council discussed the Budget and Precept for 2027/2028. Following a discussion regarding the Parish Council's rising costs, it was felt that the Precept should be increased for 2027/2028.

Resolved that:

1) the report be noted;
2) a Budget of £20,895.55 be approved for 2027/2028;
3) predicted receipts of £1517.15 be approved for 2027/2028; and
4) the Precept be set at £19,320 for 2027/2028.

Action TG

58/26 Correspondence – There was no further correspondence.

59/26 Meeting Dates - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 18 January 2027
- 15 March 2027
- 19 April 2027 (Annual Parish Meeting)
- 17 May 2027

60/26 Items for Next Agenda

- Poor's Allotment Committee
- Memorial Hall noticeboard

(The meeting closed at 9.00pm)

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Signed, Chairman – 18 January 2027